

Frome College Sixth Form Code of Conduct

The purpose of this contract is to set out our expectations and to help you to achieve your potential. At the heart of success in the Sixth Form is the relationship between staff and students which must be based on courtesy, trust, reliability and openness. Staff at Frome College will help, advise and provide students with high quality teaching in return for their co-operation and adherence to the conditions set out below.

1. Attendance in the Sixth Form is **full-time**. If a student is ill, a parent or guardian should inform school before 9am. Students are responsible for informing subject staff if they know in advance that they will be absent. If you feel unwell during the school day you should report to student services who will contact home. You must not go home ill without following this process.
2. Holidays should not be arranged during term time. Dental/Doctors' appointments and driving lessons (unless a student has been granted privileges) should be arranged outside of college hours.
3. All Sixth Form students must 'sign in' and out at Futures reception every day and should arrive on time for all lessons. Students must accrue 30hours per week at College.
4. All Sixth Form students must attend one assembly and one tutor mentoring session per week.
5. Your time in the Sixth Form is valuable; therefore you must use your timetabled **study** periods wisely, completing pre-reading, independent study or revision in F7, F6, F123 or a department study room.
6. You must meet deadlines for assignments and coursework and do further reading and revision.
7. Students must wear sensible clothing, fit for a place of work; this includes the visible wearing of lanyards within the college site.
8. Sixth Form students are expected to set a good example to the rest of the school. Smoking is not allowed in or near the College. There is a **zero tolerance** policy on drugs and alcohol. Any student deemed 'unfit' for school will be sent home.
9. Students have the use of the Sixth Form Common Room as a privilege. It should be kept clean and tidy and you should behave appropriately within it.
10. If a student's work falls below standard and remains poor in spite of teacher intervention they will be placed onto the STAGES Learning Support System. Stages 1 to 4 cover Subject, Tutor, Head of Sixth and SLT report respectively.
12. Sixth Form students are permitted to use mobile phones, but only within the communal spaces within Futures, including the garden. The use of phones in all other areas of the college campus is not permitted.
13. All students must agree to the ICT Acceptable Use Agreement to protect the College IT systems from misuse.
14. Students should conduct themselves in a polite and respectful manner at all times. Instances of bullying, harassment, physical assault or verbal abuse should be reported directly to the Head of Sixth or Deputy Head of Sixth. Instances of homophobia and racism will not be tolerated.

Please return by email to post16office@fromecollege.org by Thursday 16th July 2020. If email is not available, please post to The Sixth Form Office, Frome College, Bath Road, Frome Somerset BA11 2HQ

I agree to the code of conduct

Student Name:

Date:

Signed:

Parent/Carer Name:

Date:

Signed: