

18th March 2020

Dear students, families and parents,

Following my previous three letters and recent advice from the Government and Public Health England regarding the COVID-19 outbreak, I am writing to update you on the College's position.

Advice on self-isolation has affected our staffing at College to the extent that we can only partially open tomorrow, 19th March 2020. This means:

- Year 10 will **not** be in college as from tomorrow
- Year 12 will **not** be in college as from tomorrow
- Year 9, 11 and 13 will continue in college as normal.

The decision to close College to these year groups has been based on the fact that Years 11 and 13 have upcoming examinations and we need to ensure continuity of learning for them. Year 9 is our youngest year group and therefore, to help families during this difficult time, I have ensured staffing will cover these classes.

Work for year 10 and 12 is on FROG and we expect this to be completed. We will publish our Guidance to Parents by 3pm tomorrow, which will give help and advice on how to support your child's learning at home. Those families receiving free school meals will receive a separate letter outlining our plan to help.

I recognise that this will be inconvenient for families, but I ask for your support during these challenging circumstances.

I will write with further updates as the situation develops.

Yours sincerely

A handwritten signature in black ink, appearing to be "ER", written over a light blue grid background.

Ms Emma Reynolds
Principal



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